

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
February 25, 2016
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on February 25, 2016.

Board Members Present:

Mary Badami, Chair
Jane Prouty
Brien Hill
Marie Ruf
Mary Ellen Yates
Karen Westbrooks

Occupations and Professions:

Sandy Deaton, Board Administrator
Robin Vick, Administrative Section Supervisor

Office of the Attorney General:

Nicole Biddle, Board Attorney

Board Members Absent:

Carolyn Miller-Cooper

Guests:

Amanda Brown
Katie Martin
Jennifer Hoertz

The February 25, 2016 meeting was called to order by Board Chair, Ms. Badami at 1:35 p.m.

The Board reviewed minutes from the January 28, 2016 Board meeting. A motion was made by Mr. Hill to approve the minutes as amended. The motion was seconded by Ms. Prouty, and the motion carried. A motion was made by Mr. Hill to amend the December 2015 minutes to reflect Ms. Yates being absent. The motion was seconded by Ms. Prouty, and the motion carried.

The Board reviewed the Financial Reports through January 31, 2016.

O&P Report

Ms. Vick reported on RFP position and rates. Ms. Deaton discussed the email from financial about travel forms being filled out correctly.

Attorney Report

No attorney report

Old Business

Board Member Reports/Tasks

- 1) The board discussed continuing education fees. Ms. Prouty made a motion for continuing education fees as follows: 1-4 hours to be a \$100.00 per day, 5-9 hours to be \$200.00 per day, 10 plus hours to be \$250.00 per day, and a \$300 online unlimited offering January 1st thru December 31st. Mr. Hill, seconded the motion, and the motion carried. Ms. Deaton will provide the Application for Continuing Education Program Sponsor Approval Form to Ms. Biddle to have amended.

- 2) The board discussed board organization and information will continue to be collected and organized.

Ms. Deaton reported to the board a letter was sent on February 4th advising licensees of regulation changes.

New Business

Dr. Amanda Brown presented a discussion on NKU's Counseling Programs and courses that the university wants to offer to help with MFTA education courses. After a brief discussion, Ms. Deaton will research other universities who have presented similar presentations in the past to the board. The board will have further discussion at the March meeting.

Ms. Hoertz spoke to the board regarding her associate renewal application and the board discussed her renewal. A motion was made by Ms. Yates to amend Ms. Hoertz cease and desist letter and approve her renewal application. The motion was seconded by Ms. Ruf and the motion carried.

Ms. Martin spoke to the board regarding her associate application and her supervision hours obtained in California to count toward her Marriage and Family Therapist License. The board discussed Ms. Martin's supervision hours obtained in California along with Kentucky supervision requirements. A motion was made by Ms. Prouty to have the board approve Ms. Martin's associate permit with a letter to be sent about supervision requirements needed to be obtained in Kentucky for the Marriage and Family Therapist License. The motion was seconded by Ms. Yates and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Diann Klug. A motion was made by Ms. Prouty for a letter to be sent requesting proof of the original six hour training. The motion was seconded by Ms. Ruf, and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Mickey Lewis. A motion was made by Ms. Prouty for a letter to be sent requesting proof of the original six hour training. The motion was seconded by Ms. Ruf, and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Judith Bloor. A motion was made by Ms. Yates for a letter to be sent requesting proof of the original six hour training. The motion was seconded by Mr. Hill and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Bruce Hardy. A motion was made by Ms. Prouty approving Mr. Hardy's request for board approved status. The motion was seconded by Ms. Yates, and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Heather Brooks. A motion was made by Ms. Westbrook to send a letter requesting the 30 hour course to be completed prior to approval and by the next board meeting. The motion was seconded by Mr. Hill, and the motion carried.

The board reviewed Board Approved Supervisor (BAS) status request from Allison Hock. A motion was made by Ms. Ruf to send a letter to Ms. Hock requesting the 30 hour course to be completed prior to approval and by the next board meeting. The motion was seconded by Mr. Hill, and the motion carried.

The board discussed correspondence from Melanie Randolph. A motion was made by Ms. Westbrook to approve Ms. Randolph's request for terminating her Marriage and Family Therapy Associate Permit

and for a letter to be mailed to Ms. Randolph. The motion was seconded by Ms. Yates, and the motion carried.

The board discussed correspondence from Roger Butterbaugh. A motion was made by Ms. Ruf to approve Mr. Butterbaugh request for his Marriage and Family Therapist License to be placed on inactive beginning May 19, 2016 and for a letter to be mailed to Mr. Butterbaugh. The motion was seconded by Mr. Hill, and the motion carried.

The board discussed correspondence from Tina Parker. A motion was made by Ms. Prouty to approve Ms. Parker's request to no longer be pursuing her Marriage and Family Therapist License and for her Associate Permit to be terminated, and for a letter to be mailed. The motion was seconded by Ms. Yates, and the motion carried.

Ms. Badami updated the board on the meeting with Senator Carroll due to the concerns for the delays and steps on working to resolve these quickly.

The Board discussed going to the AMFTRB Conference coming up on September 13-14, 2016 in Portland Oregon. A motion was made by Ms. Westbrooks for the board to pay expenses for any board member who wants to attend. The motion was seconded by Ms. Ruf, and the motion carried.

The Board discussed going to the Clear Conference coming up on September 15-17, 2016 in Portland Oregon. A motion was made by Ms. Westbrooks for the board to pay expenses for any board member who wants to attend. The motion was seconded by Ms. Ruf, and the motion carried.

The Board discussed the new and updated forms and Ms. Deaton informed the Board they have been updated on the website.

The Board discussed current COAMFTE School information; individuals can check the school website for more information.

Complaints/Other Legal Matters

2014-005 – Pending Hearing

2014-007 – Pending Hearing

2015-001 – Pending Hearing

2015-003 – A motion was made by Ms. Ruf for the board to offer a settlement. The motion was seconded by Ms. Yates, and the motion carried.

Application Review

A motion was made by Ms. Yates to approve all applications, renewals, audits, inactive status requests and provider applications as reviewed and approved by the committees. The motion was seconded by Ms. Westbrooks, and the motion carried.

A motion was made by Ms. Yates to approve the ratifications of applications, renewals, audits and provider applications reviewed and issued following the last meeting and prior to this meeting. The motion was seconded by Mr. Hill, and the motion carried.

Associates:

The following applications for Marriage and Family Therapy Associates were approved: *Laura Arney, Katie Martin, Kimberly Moynahan, Sonja Stewart*

The following applications for Marriage and Family Therapy Associates were deferred: *Brian Gatlin, Shenelle Hinton, Charlotte Stapley, Tashaunda Walker*

The following applications for Marriage and Family Therapy Associate were approved with provisions: *None*

The following applications for Marriage and Family Therapy Associate were denied: *None*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Rachel Gilbert,*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved with provisions: *Ashley-Morgan Ash, Laura Broadwater*

The following Plans of Supervisions for Marriage and Family Therapy Associates were deferred: *Shirley Pittman- Artis*

The following Plans of Supervisions for Marriage and Family Therapy Associates were denied: *Danielle Crotty, Melaina Garrison, Melissa Pruett*

The following Renewals for Marriage and Family Therapy Associates were approved: *Maria Anderson, Mary Ashburn, Derek Bowers, Rhea Caudill, Susan Clark, Emily Crouch, Jennifer Hayes, Michelle Holbrook, Kathy Houpp, Laura Kintner, Nancy McDonald, Jennifer Hoertz*

The following Renewals for Marriage and Family Therapist Associate were deferred: *None.*

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *Lete Ansera, Zachary Crouch*

The following Renewals for Marriage and Family Therapy Associate were denied: *None*

LMFT:

The following applications for Marriage and Family Therapist were approved: *Terry Baker, Danielle Chase, Rachel Heyne, Carol Jarboe, David Rutledge.*

The following applications for Marriage and Family Therapist were approved with provisions: *None.*

The following applications for Marriage and Family Therapist were deferred: *Steven Houseworth.*

The following applications for Marriage and Family Therapist were denied: *None.*

The following applications for Marriage and Family Therapist reinstatements were approved: *Joseph D'Ambrosio.*

The following applications for Marriage and Family Therapist reinstatements were deferred: *None.*

The following Renewal Audits for Marriage and Family Therapists were approved: *Edward Chrisman, Joseph Hall, Scott Kaminsky, James Landis, Michelle Pinkney, Melissa Shoeck*

The following Renewal Audits for Marriage and Family Therapists were approved with provisions: *Marthanne Manion.*

The following Renewal Audit for Marriage and Family Therapists were deferred: *None*

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

Status Report as of 1/28/2016

Active Licensee’s for Marriage and Family Therapist.....	539
Active Permits for Marriage and Family Therapy Associates.....	153
Total Active Licensees and Permits.....	692
Total Inactive Licensees.....	12

The next meeting of the Marriage and Family Therapy Board has been scheduled for March 24, 2016 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

A motion was made by Ms. Prouty for travel and per diem to be paid to those who attended the regular Board Meeting on February 25, 2016. The motion was seconded by Ms.Yates, and the motion carried.

A motion was made by Ms. Prouty to adjourn. The motion was seconded by Ms. Yates, and the motion carried. Ms. Badami adjourned the meeting at 4:45 p.m.

Respectively Submitted:

Sandy Deaton,
Board Administrator